



***VISITOR
MANAGEMENT
SYSTEMS***



The Gateway to Stronger Security

Your **facility** should be a safe place for your employees and visitors – and Threshold products help you fulfill that promise. These badges, software and books simplify visitor management and support your security protocols.

With these tools, you will ensure that the only people who cross your threshold are those who belong there.



THRESHOLD

**eVISITOR
SOFTWARE**

4–5

**EXPIRING VISITOR BADGES
ON ROLLS**

6–12

**EXPIRING VISITOR BADGE
SIGN-IN BOOKS**

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**VISITOR BADGE
SIGN-IN BOOKS**

23–29

**BADGE TAGS,
ACCESSORIES**

30–31

**STUDENT, PATIENT, AND
VISITOR SIGN-IN/SIGN-OUT**

32–34

Exclusive software and innovative equi

e Visitor Software

- Simple and easy-to-use
- Reasonably priced
- Flexible options, so you buy only what you will use
- Reliable, cloud-based data access
- Convenient reporting

Use on your **Desktop** or as a **Kiosk**

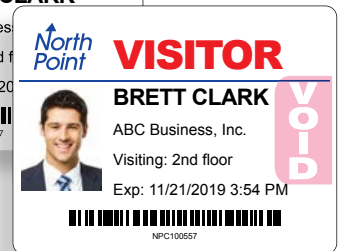
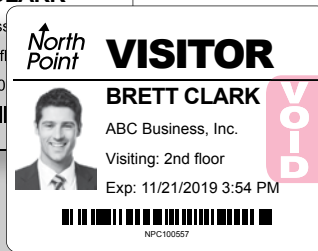
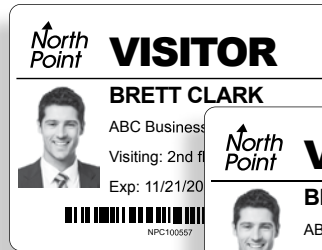


For floor

For table or counter

Photo Package

All solutions come with Expiring Visitor Badges that **change color overnight** to prevent reuse.



Available for printing on **direct thermal printers** (in black and white) and for printing on **inkjet printers** (in full color).

Equipment for secure visitor management

Do you want Desktop or Kiosk?

	DESKTOP Packages	KIOSK Models
Sign in visitors	Completely administered by Staff	Visitor signs in; Staff issues badge
Print Badge in black and white on direct thermal printer	Yes	Yes
Print Badge in full color on inkjet printer	Yes	Yes
Expiring visitor badges that change color overnight to prevent reuse	Yes (included with first order and available for reorder)	Yes (included with first order and available for reorder)
Software keeps a Log of visitors	Yes	Yes
Software issues Reports on visitors	Yes	Yes
Driver's license reader	Included	Included
Capture Photo from driver's license	Optional	Yes
Camera to take photo of visitor	Included in package shown	Included with recommended tablet
Auto-Crop™ feature that enhances and places visitor's Photo on badge	Yes	Yes
Computer/Tablet	Not included; requires Microsoft Windows	Not included; Microsoft Surface Pro tablet recommended

ELECTRONIC SOLUTIONS:



Use your visitor software to print **SELF-EXPIRING** badges

(available on rolls for DIRECT THERMAL and INKJET printers)



Print!



Activate!



Identify!

(Can't be reused!)

GUIDE TO STYLES IN THIS SECTION:

DIRECT THERMAL TAB-Expiring

One-piece design ensures color-changing activation.



facing page

DIRECT THERMAL FULL-Expiring

Entire badge changes color for maximum visibility.



page 8

DIRECT THERMAL DOT-Expiring

Economical color-changing badges a great value.



page 9

DIRECT THERMAL CUSTOM

Pre-Printed badges that add a little color.



page 12

INKJET TAB- and FULL-Expiring

Print your badges in color yourself.



page 12

Also on rolls for **DIRECT THERMAL** printers:

NON-Expiring badges

Our most economical solution. Two sizes:

4" x 2"

(exact dimensions = 3.9375" x 2.3125"; 3.1" dia. roll, 1" core)

Product #VDTN4

1,000 badges

3" x 2"

(exact dimensions = 2.8125" x 1.9375"; 2.6" dia. roll, 1" core)

Product #VDTN3

1,000 badges



NON-Expiring badges with **NO** adhesive

Carried by visitors or worn with a clip (sold separately on page 31). Can't be stuck to surfaces when discarded. For DYMO® printers only.

4-1/8" x 2-1/4" (3.44" dia. roll, 1" core)

Product #VDTNAD4

1,000 badges



Both kinds of badges sold in packages of 1,000 (4 rolls of 250 badges each)

One-piece design simplifies **activation**.



TAB-EXPIRING badges

for **DIRECT THERMAL** printers
(like Dymo® and Zebra®)



EXCLUSIVE



3" x 2" badges

(PRODUCT # VDTT3)

Exact dimensions = 2.8125" x 1.9375";
2.9" dia. roll, 1" core
(not including the tab – shown actual size)

1,000
badges per
package
(4 rolls of
250 badges)

4" x 2" badges

(PRODUCT # VDTT4)

Exact dimensions = 4" x 2.3125"; 3.3" dia. roll, 1" core
(not including the tab – shown actual size)

EXCLUSIVE

One-piece design ensures activation.



Entire badge changes color for **maximum visibility**.



FULL-EXPIRING badges for DIRECT THERMAL printers

(like Dymo® and Zebra®)



3" x 2" badges

(PRODUCT # VDTF3)

Exact dimensions = 2.8125" x 1.9375";
2.75" dia. roll, 1" core
(shown actual size)

1,000 badges per package
(4 rolls of 250 badges).

Price includes Back Pieces,
see below.

TWO-PIECE ACTIVATION

To activate the color-changing process, remove the white **FRONT PIECE** from your printer and attach it to the red **BACK PIECE**.



4" x 2" badge

(PRODUCT # VDTF4)

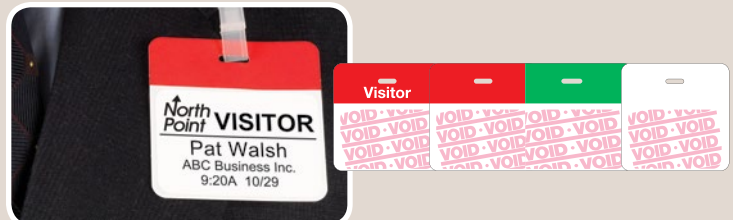
Exact dimensions = 3.9375" x 2.3125"; 3" dia. roll, 1" core
(shown actual size)

Choose **SELF-ADHESIVE** or **CLIP-ON**

Visitors can **STICK OR CLIP** their badges to their clothing, depending on which **BACK PIECE** you choose.



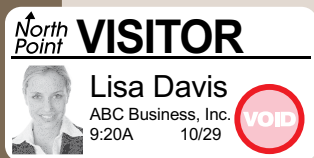
SELF-ADHESIVE back piece



CLIP-ON back piece (actual sizes: 3" x 3" and 4.125" x 3.375").

- Choose red with "VISITOR," solid **RED**, solid **GREEN**, or plain **WHITE** with VOID pattern.
- Plastic Clip sold separately. See page 31.

Economical **color-changing** badges a great value.

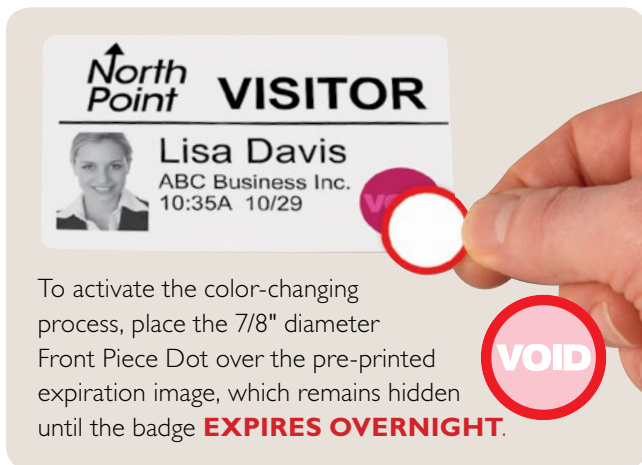


DOT-EXPIRING badges for DIRECT THERMAL printers

(like Dymo® and Zebra®)



- 4" x 2" badge (exact dimensions = 3.9375" x 2.3125")
- 1,000 badges per package (4 rolls of 250 badges each; includes front piece dots)
- Specify **PRODUCT #VDT0**

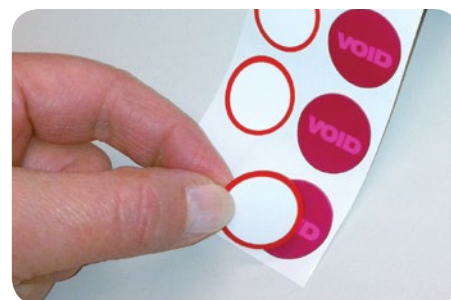


To activate the color-changing process, place the 7/8" diameter Front Piece Dot over the pre-printed expiration image, which remains hidden until the badge **EXPIRES OVERNIGHT**.

Already have printer labels? Make them change color with **EXPIRING DOT SETS**

- Apply front piece to back piece to activate
- 7/8" diameter
- Specify **PRODUCT #VDOT-RL**

Two rolls of 500 sets each



Increase security for your Access Control Cards

Personalize and track your cards with:

- **eVisitor Software** (pp. 4-5)
- and
- **2" TAB-Expiring Labels** (pictured) that change color to show your access control cards have expired
 - Label Size: 2" x 1", plus attached tab that folds under to activate expiration
 - Specify **PRODUCT #VTAB2**

Two rolls of 500 labels each; software costs extra



Label changes color to show any card is "**VOID**."

Print out and apply 2" x 1" label to your access control card.

Badges for your Zebra® printer!

The badges on this page come 500 to a roll and fit Zebra's desktop printers and compact desktop printers. These are compatible with most of our badges for DYMO printers, which come 250 to a roll.



One-piece **TAB-Expiring** badge for easy one-step activation

4" x 2" badge

Exact dimensions = 4" x 2.125"

(tab not included), 4.4" dia. roll, 1" core

1,000 per pack

(2 rolls of 500 badges each)

Product #VZBT4



Also available **without** expiring technology.

4" x 2" badge

Exact dimensions = 3.9375" x 2.125", 4.25" dia. roll, 1" core

1,000 per pack (2 rolls of 500 badges each)

Product #VZBN4

Rolls of badges for testing are available on request.

Badges for your Brother® printer!

Two-piece **FULL-Expiring** badge for maximum visibility

4" x 2.5" badge

Exact dimensions = 3.9375" x 2.4375", 3" dia. roll, 1" core

1,000 per pack

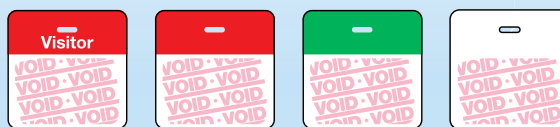
(4 rolls of 250 badges each, plus one reusable roll cartridge)

Product #VBRF4

STICK IT or CLIP IT!



Includes badges and back pieces. To activate, simply apply the badge to the back piece and wear. Choose **SELF-ADHESIVE** back pieces (far left) or one of four **CLIP-ON** back pieces (near left and below – RED with "Visitor," solid RED, solid GREEN, or plain WHITE). Plastic Clips are sold separately on page 31.



One-piece **TAB-Expiring** badge for easy one-step activation

3.25" x 2.5" badge

Exact dimensions = 3.1875" x 2.4375"
(tab not included), 3" dia. roll, 1" core

1,000 per pack

(4 rolls of 250 badges each,
plus one reusable roll cartridge)

Product #VBRT3



Standard (**NON-Expiring**) badges also available.

4" x 2.5" badge

Exact dimensions = 3.9375" x 2.4375", 3" dia. roll, 1" core

1,000 per pack (4 rolls of 250 badges each, plus one reusable roll cartridge)

Product #VBRN4

Badges all shown actual size, and are compatible with most Brother QL-series printers.

Do you want your computer-issued badges printed in **COLOR**?

Custom, **PRE-PRINTED** badges (with your logo) for your **DIRECT THERMAL** printer

- Available for TAB-, FULL-, DOT-, and Non-Expiring badges (adhesive only).
- Minimum purchase of 30,000 badges is required.
- Other restrictions may apply.
- Contact us for details and a quote.



Stock, **BLANK** badges that you print in color on your **INKJET** printer

- Available in packages of 1,000 (4 rolls of 250 badges each).
- Self-expiring badges are easy to activate.

One-piece TAB-Expiring badge – attached tab folds behind the label

4" x 2"

Exact dimensions = 4" x 2.3125";

4" dia. roll, 2" core

Product #VIJT4-4RL

1,000 badges

(shown)

3" x 2"

Exact dimensions =

2.8125" x 1.9375";

3.6" dia. roll, 2" core

Product #VIJT3-4RL

1,000 badges



Two-piece FULL-Expiring badge –

front piece applies to the back piece (worn with your choice of adhesive or clip-on back piece, included – see how they work on page 8)

4" x 2"

Exact dimensions = 3.9375" x 2.3125";

3.5" dia. roll, 2" core

Product #VIJF4-4RL

1,000 badges

3" x 2"

Exact dimensions =

2.8125" x 1.9375";

3.38" dia. roll, 2" core

Product #VIJF3-4RL

1,000 badges

(shown)





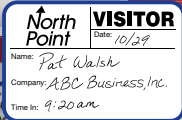
Badges change color overnight to prevent reuse.

MANUAL SOLUTIONS

Visitor Badge Sign-In Book with **TAB-EXPIRING** badges

IDENTIFICATION

Fabric-friendly adhesive badge provides a visual alert.



SIGN IN and BADGE in **ONE STEP.**

TRACKING

Duplicate log created automatically.

CUSTOMIZATION

Puts your logo on every visitor.

CONFIDENTIALITY

Sealed right edge keeps visits private.

PORTABILITY

For use at multiple locations and entrances.

EXPIRATION

Badge turns color overnight to prevent reuse. (One-piece design ensures activation.)

GUIDE TO STYLES IN THIS SECTION:

TAB-Expiring SMALL

One-piece design ensures color-changing activation.



pages 14–15

TAB-Expiring SIGN-OUT

Easily tracks "sign-out" time.



pages 16–17

FULL-Expiring SMALL

Entire badge changes color for maximum visibility.



pages 18–19

FULL-Expiring SIGN-OUT

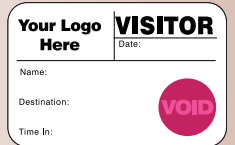
Easily tracks "sign-out" time.



pages 20–21

DOT-Expiring SMALL

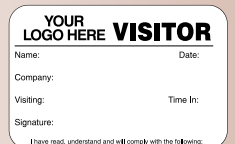
Economical color-changing badges a great value.



page 22

VISITOR AGREEMENT

Limits liability and protects confidentiality. See how.



pages 16 and 20

SECURITY KIT with first order.*

*Actual kit may vary.

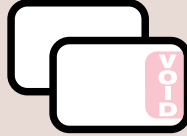


One-piece design



TAB-EXPIRING Visitor Badge Sign-In Book

VALID today



VOID tomorrow

Follow the steps below or

DESIGN YOUR OWN BADGE!

(as if it were blank)



CUSTOM

badges on this page printed **TO ORDER**

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).
3. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
4. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)



#801 Company

visitors write where they're FROM

#802 Destination

visitors write where they're GOING



#803 Company

visitors write where they're FROM

#804 Destination

visitors write where they're GOING



#807 Company

visitors write where they're FROM

#808 Destination

visitors write where they're GOING



#819-TEM Temporary

shows Temporary employee's assignment

simplifies activation.

SMALL
 2-13/16" x 1-7/8"
500 badges per book
 This badge is shown at actual size.

PEEL
 HERE

Fold Under

Prices include your choice of these **BORDER COLORS**

RE GR BU BK

OR
 this **BACKGROUND COLOR**

white

STOCK

badges on this page printed AS SHOWN

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).

VISITOR

Name:
 Company:
 Date: Time In:

VISITOR

Name:
 Destination:
 Date: Time In:

PEEL
 HERE

Fold Under

#805 Company
 visitors write where they're FROM

#806 Destination
 visitors write where they're GOING

TEMPORARY

Name:
 Assignment:
 Date: Time In:

SUBSTITUTE TEACHER

Name:
 Assignment:
 Date: Time In:

PEEL
 HERE

Fold Under

#811-TEM Temporary
 shows Temporary employee's assignment

#811-SUB Substitute Teacher
 shows Substitute Teacher's assignment

EXCLUSIVE

North Point VISITOR

Name: Pat Walsh
 Company: ABC Business, Inc.
 Date: 10/29 Time In: 9:20 am

PEEL
 HERE

One-piece activation starts the expiration process.



Sign-out option records

TAB-EXPIRING Visitor Badge Sign-In Book

Follow the steps below or
DESIGN YOUR OWN BADGE!
(as if it were blank)



CUSTOM badges on this page printed TO ORDER

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).
3. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
4. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)

#809 Company
visitors write where they're FROM

#810 Destination
visitors write where they're GOING

#813 Company
visitors write where they're FROM

#814 Destination
visitors write where they're GOING

I have read, understand and will comply with the following:

I agree to abide by the rules of "this Company" and assume all risks and to further hold harmless and indemnify "this Company" from all claims that result while in "this Company". I further agree not to divulge, use, communicate, photograph or otherwise compromise any operations or information observed in the course of visiting "this Company"

#820 Company
visitors write where they're FROM

◀ **Visitor Agreement Option** requires visitor to sign a waiver of liability and confidentiality agreement. The stub remains after the badge is removed. Can be custom-printed with your terms.

Want a **Sign-Out** and **Visitor Agreement book** all in one?
See page 34.

when they leave.

SIGN-OUT

2-13/16" x 1-7/8"
(plus 3/4" sign-out stub)

400 badges per book

This badge is shown at actual size.



Prices include your choice of these
BORDER COLORS



OR
this **BACKGROUND COLOR**



white

EXCLUSIVE:

Badge comes with a **leave-behind** stub that provides visitors a place to sign out before they leave.

STOCK

badges on this page printed **AS SHOWN**

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).

VISITOR Date:

Name: _____

Company: _____

Visiting: _____

Visitor Initials: | Time In: | Time Out:

VISITOR Date:

Name: _____

Destination: _____

Date: _____

Visitor Initials: | Time In: | Time Out:

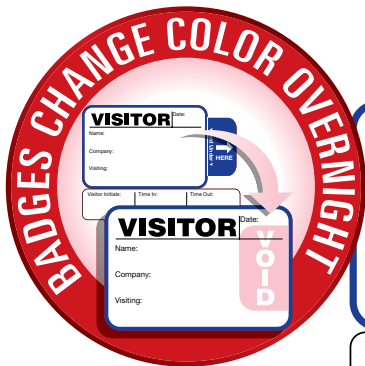
#815 Company
visitors write where they're FROM

#816 Destination
visitors write where they're GOING



“All employees can tell quickly when someone is wearing an expired badge, which really improves security.”

– Hospital Security Officer in Tennessee



VISITOR Date: 10/29

Name: *Pat Walsh*

Company: *ABC Business, Inc.*

Visiting: *Jess Ryan*

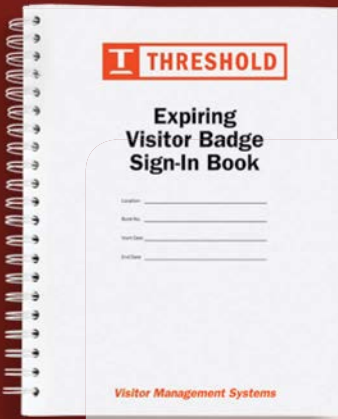
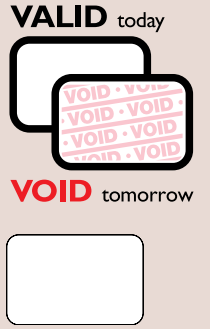
Visitor Initials: | Time In: | Time Out:

PW | *9:20 am* | *10:00 am*

Entire badge changes color

FULL-EXPIRING Visitor Badge Sign-In Book

Follow the steps below or
DESIGN YOUR OWN BADGE!
(as if it were blank)



CUSTOM

badges on this page printed TO ORDER

1. Pick a **style number** from this page.
2. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
3. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)
4. Choose an adhesive or clip-on **back piece**, included, from facing page.

Your Logo Here	VISITOR
Name:	
Company:	
Date:	Time In:

#803F Company
visitors write where they're FROM

Your Logo Here	VISITOR
Name:	
Destination:	
Date:	Time In:

#804F Destination
visitors write where they're GOING

Your Logo Here	VISITOR
Name:	
Company:	
Date:	Time In:

#801F Company
visitors write where they're FROM

Your Logo Here	VISITOR
Name:	
Destination:	
Date:	Time In:

#802F Destination
visitors write where they're GOING

Your Logo Here	VISITOR
Date:	
Name:	
Company:	
Time In:	

#807F Company
visitors write where they're FROM

Your Logo Here	VISITOR
Date:	
Name:	
Destination:	
Time In:	

#808F Destination
visitors write where they're GOING

YOUR LOGO HERE	TEMPORARY
Name:	
Assignment:	
Date:	Time In:

#819F-TEM Temporary
shows Temporary employee's assignment

Expired image covers the entire badge.

See how it works on facing page.

North Point	VISITOR
Date: 10/29	
Name: Pat Walsh	
Company: ABC Business, Inc.	
Time In: 9:20am	

for **maximum visibility.**

SMALL

2-13/16" x 1-7/8"

500 badges per book

This badge is shown at actual size.

Price includes Back Pieces, see below.

Badges available **BORDERLESS**
with a **WHITE BACKGROUND** only.



white

STOCK

badges on this page printed **AS SHOWN**

1. Pick a **style number** from this page.
2. Choose an adhesive or clip-on **back piece**, included, from below.

VISITOR	
Name:	
Company:	
Date:	Time In:

#805F Company
visitors write where they're FROM

VISITOR	
Name:	
Destination:	
Date:	Time In:

#806F Destination
visitors write where they're GOING

TEMPORARY	
Name:	
Assignment:	
Date:	Time In:

#811F-TEM Temporary
shows Temporary employee's assignment

SUBSTITUTE TEACHER	
Name:	
Assignment:	
Date:	Time In:

#811F-SUB Substitute Teacher
shows Substitute Teacher's assignment

STICK IT OR CLIP IT! YOUR CHOICE OF BACK PIECE:



SELF-ADHESIVE

(fabric-friendly adhesive touches clothing)

How to activate expiration:

White front piece goes on red adhesive back piece.



CLIP-ON

(adhesive does NOT touch clothing)

How to activate expiration:

White front piece goes on clip-on back piece.

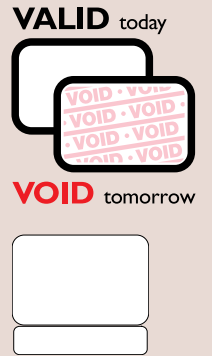
See back piece options on page 21.

Sign-out option records



FULL-EXPIRING Visitor Badge Sign-In Book

Follow the steps below or **DESIGN YOUR OWN BADGE!**
(as if it were blank)



CUSTOM

badges on this page printed TO ORDER

1. Pick a **style number** from this page.
2. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
3. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)
4. Choose an adhesive or clip-on **back piece**, included, from below right.

YOUR LOGO HERE		Date:
VISITOR	Name:	
	Company:	
	Visiting:	
Visitor Initials:	Time In:	Time Out:

#809F Company
visitors write where they're FROM

YOUR LOGO HERE		Date:
VISITOR	Name:	
	Destination:	
	Date:	
Visitor Initials:	Time In:	Time Out:

#810F Destination
visitors write where they're GOING

YOUR LOGO HERE	VISITOR	Date:
VISITOR	Name:	
	Company:	
	Visiting:	
Visitor Initials:	Time In:	Time Out:

#813F Company
visitors write where they're FROM

YOUR LOGO HERE	VISITOR	Date:
VISITOR	Name:	
	Destination:	
	Date:	
Visitor Initials:	Time In:	Time Out:

#814F Destination
visitors write where they're GOING

YOUR LOGO HERE		VISITOR	Date:
VISITOR	Name:		
	Company:		
	Visiting:		Time In:
	Signature:		
I have read, understand and will comply with the following:			
I agree to abide by the rules of "this Company" and assume all risks and to further hold harmless and indemnify "this Company" from all claims that result while in "this Company". I further agree not to divulge, use, communicate, photograph or otherwise compromise any operations or information observed in the course of visiting "this Company"			
Visitor Initials:	Time In:	Time Out:	

#820F Company
visitors write where they're FROM

Visitor Agreement Option

requires visitor to sign a waiver of liability and confidentiality agreement. The stub remains after the badge is removed. Can be custom printed with your terms.

Want a **Sign-Out** and **Visitor Agreement book** all in one? See page 34.

STICK IT OR CLIP IT!

SELF-ADHESIVE VISITOR BADGE

(fabric-friendly adhesive touches clothing)

How to activate expiration:
White front piece goes on red adhesive back piece.



Badge comes with a **VOID** patterned background which appears when badge expires.



when they leave.

SIGN-OUT

2-13/16" x 1-7/8"
(plus 3/4" sign-out stub)

400 badges per book

This badge is shown at actual size.

Price includes Back Pieces, see below.

Badges available **BORDERLESS** with a **WHITE BACKGROUND** only.



white

EXCLUSIVE:

Badge comes with a **leave-behind** stub that provides visitors a place to sign out before they leave.

STOCK

badges on this page printed **AS SHOWN**

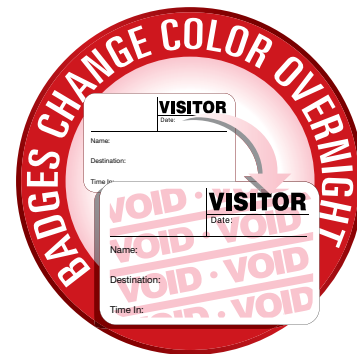
1. Pick a **style number** from this page.
2. Choose an adhesive or clip-on **back piece**, included, from below.

VISITOR <small>Date:</small>		
Name:		
Company:		
Visiting:		
Visitor Initials:	Time In:	Time Out:

#815F Company
visitors write where they're FROM

VISITOR		
Name:		
Destination:		
Date:		
Visitor Initials:	Time In:	Time Out:

#816F Destination
visitors write where they're GOING



YOUR CHOICE OF BACK PIECE:



CLIP-ON

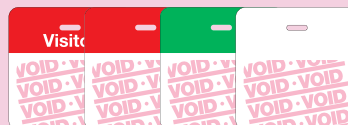
VISITOR BADGE

(adhesive does NOT touch clothing)

How to activate expiration:

White front piece goes on clip-on back piece. Actual size of back piece: 3" x 3".

Choose your Clip-on Back Piece: red with "visitor," solid red, solid green, or plain white – all with **VOID LINES**.



For wearing Back Pieces, see Plastic Clip on page 31.

Economical **color-changing** badges a great value.



DOT-EXPIRING Visitor Badge Sign-In Book



Follow the steps below or **DESIGN YOUR OWN BADGE!** (as if it were blank)



white

2-13/16" x 1-7/8"

500 badges per book
(available in white only,
with no border)

This badge is shown at actual size.

Price includes Front Piece Dots, see below.

CUSTOM

badges below printed **TO ORDER**

1. Pick a **style number** from below.
2. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
3. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)

Your Logo Here	VISITOR
Date:	
Name:	
Company:	VOID
Time In:	

#807D Company
visitors write where they're FROM

Your Logo Here	VISITOR
Date:	
Name:	
Destination:	VOID
Time In:	

#808D Destination
visitors write where they're GOING

STOCK

badges below printed **AS SHOWN**

1. Pick a **style number** from below

VISITOR	
Name:	
Company:	VOID
Date:	Time In:

#805D Company
visitors write where they're FROM

VISITOR	
Name:	
Destination:	VOID
Date:	Time In:

#806D Destination
visitors write where they're GOING

To activate the color-changing process, place the 7/8" diameter Front Piece Dot over the pre-printed expiration image, which remains hidden until the badge **EXPIRES OVERNIGHT.**





Sign in and badge visitors in ONE STEP

MANUAL SOLUTIONS

VISITOR BADGE SIGN-IN BOOK



Visitors sign in on self-adhesive badge



Duplicate record created automatically



Sealed right edge keeps visits private

“The carbon copy is incredible. It helps us keep track of who is in the building, when, and why.”

– Trish Wilson, Office Manager

SECURITY KIT
with first order.*
*Actual kit may vary.



GUIDE TO STYLES IN THIS SECTION:

SMALL

Identify and track visitors in one quick step.

VISITOR	YOUR LOGO HERE	
	Name: _____	
	Destination: _____	
Date: _____	Time In: _____	

pages 24–25

SIGN-OUT

Easily tracks “sign-out” time.

YOUR LOGO HERE	VISITOR	
Name: _____		
Destination: _____		
Visitor Initials: _____	Time In: _____	Time Out: _____

pages 26–27

SIDE SIGN-OUT

25% more badges than regular Sign-Out.

VISITOR	YOUR LOGO HERE	
	Name: _____	
	Destination: _____	
Time In: _____	Time Out: _____	

page 28

LARGE

Lots of room to write details of visit; high visibility when worn.

YOUR LOGO HERE	VISITOR	
Name: _____		
Destination: _____		
Visiting: _____		
Date: _____	Time In: _____	Time Out: _____

page 29

VISITOR AGREEMENT

Limits liability and protects confidentiality. See how.

YOUR LOGO HERE	VISITOR	
Name: _____ Date: _____		
Company: _____		
Visiting: _____ Time In: _____		
Signature: _____		
<small>I have read, understand and will comply with the following:</small>		
<small>I agree to abide by the rules of this Company and assume all risks and to further hold harmless and indemnify this Company from all claims that result while in this Company. I further agree not to divulge, use, communicate, photograph or otherwise compromise any operations or information observed in the course of visiting this Company.</small>		

page 26 & 34

Sign in and badge



Visitor Badge Sign-In Book with **SMALL** badges

Follow the steps below or
DESIGN YOUR OWN BADGE!
(as if it were blank)



CUSTOM

badges on this page printed TO ORDER

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).
3. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
4. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)

YOUR LOGO HERE	VISITOR
	Date: _____
Name: _____	
Company: _____	
Time In: _____	

YOUR LOGO HERE	VISITOR
	Date: _____
Name: _____	
Destination: _____	
Time In: _____	

#712 Company
visitors write where they're FROM

#713 Destination
visitors write where they're GOING

YOUR LOGO HERE	VISITOR
	Date: _____
Name: _____	
Company: _____	
Date: _____	Time In: _____

YOUR LOGO HERE	VISITOR
	Date: _____
Name: _____	
Destination: _____	
Date: _____	Time In: _____

#743 Company
visitors write where they're FROM

#750 Destination
visitors write where they're GOING

VISITOR	YOUR LOGO HERE
	Date: _____
Name: _____	
Company: _____	
Date: _____	Time In: _____

VISITOR	YOUR LOGO HERE
	Date: _____
Name: _____	
Destination: _____	
Date: _____	Time In: _____

#749 Company
visitors write where they're FROM

#783 Destination
visitors write where they're GOING

Alternative **CUSTOM** applications:

YOUR LOGO HERE	TEMPORARY
	Date: _____
Name: _____	
Assignment: _____	
Date: _____	

YOUR LOGO HERE	SUBSTITUTE TEACHER
	Date: _____
Name: _____	
Assignment: _____	
Date: _____	

YOUR LOGO HERE	STUDENT I.D.
	Date: _____
Name: _____	
Grade: _____	I.D.#: _____
Date: _____	Time In: _____

#746-TEM Temporary

#746-SUB Substitute Teacher

#714-STU Student ID

visitors in **ONE STEP.**

SMALL

3-1/2" x 1-3/4"

500 badges per book

This badge is shown at actual size.

Prices include your choice of these

BORDER COLORS



OR

BACKGROUND COLORS



STOCK

badges on this page printed **AS SHOWN**

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).

VISITOR

Name: _____

Company: _____

Date: _____ Time In: _____

#703 Company
visitors write where they're FROM

VISITOR

Name: _____

Destination: _____

Date: _____ Time In: _____

#701 Destination
visitors write where they're GOING

Alternative **STOCK** applications:

CONTRACTOR

Name: _____

Company: _____

Date: _____

VOLUNTEER

Name: _____

Destination: _____

Date: _____

#718-CON Contractor

#707-VOL Volunteer

#708-VEN Vendor

#706-SUB Substitute Teacher

#709-STU Student ID

VENDOR

Name: _____

Company: _____

Date: _____

SUBSTITUTE TEACHER

Name: _____

Assignment: _____

Date: _____

STUDENT I.D.

Name: _____

Grade: _____ I.D.#: _____

Date: _____

Add



to your badges –
see p. 9



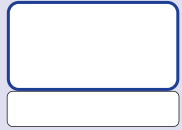
“We are able to keep a detailed record of visitors in the building and they are easily spotted when touring.”

– Emily Howell, Memphis, TN

Sign-out option

Visitor Badge Sign-In Book with **SIGN-OUT** badges

Follow the steps below or **DESIGN YOUR OWN BADGE!**
(as if it were blank)



CUSTOM

badges on this page printed TO ORDER

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).
3. Decide on your **imprint** (name or logo). **BLACK** imprint included. **COLOR** imprint available.
4. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)

YOUR LOGO HERE		VISITOR	
Name:		Date:	
Company:		Visiting:	
Visiting:		Destination:	
Visitor Initials:	Time In:	Time Out:	

#742 Company
visitors write where they're FROM

YOUR LOGO HERE		VISITOR	
Name:		Date:	
Company:		Visiting:	
Visiting:		Destination:	
Visitor Initials:	Time In:	Time Out:	

#755 Destination
visitors write where they're GOING

YOUR LOGO HERE		Date:	
VISITOR	Name:		
	Company:		
	Visiting:		
VISITOR	Name:		
	Destination:		
	Date:		
Visitor Initials:	Time In:	Time Out:	

#710 Company
visitors write where they're FROM

#711 Destination
visitors write where they're GOING

YOUR LOGO HERE		FIELD TRIP	
Student Initials:		Phone No.:	
Teacher:		Destination:	
Student Name:	Time Out:	Time In:	

#773 Field Trip
Exclusive feature protects student identity – top is worn by student, stub remains in book.

YOUR LOGO HERE		VISITOR	
Name:		Date:	
Company:		Visiting:	
Visiting:		Time In:	
Signature:			
<small>I have read, understand and will comply with the following:</small>			
<small>I agree to abide by the rules of "this Company" and assume all risks and to further hold harmless and indemnify "this Company" from all claims that result while in "this Company". I further agree not to divulge, use, communicate, photograph or otherwise compromise any operations or information observed in the course of visiting "this Company"</small>			

#782 Company
(visitors write where they're FROM)

◀ **Visitor Agreement Option** requires visitor to sign a waiver of liability and confidentiality agreement. The stub remains after the badge is removed. Can be custom-printed with your terms.

Want a **Sign-Out** and **Visitor Agreement book** all in one?
See page 34.

records when they leave.

SIGN-OUT

3-1/2" x 1-3/4"
(plus 3/4" sign-out stub)

400 badges per book

This badge is shown at actual size.

EXCLUSIVE:

Badge comes with a **leave-behind** stub that provides visitors a place to sign out before they leave.

Prices include your choice of these

BORDER COLORS



OR

BACKGROUND COLORS



STOCK

badges on this page printed **AS SHOWN**

1. Pick a **style number** from this page.
2. Pick a **border** or **background** color (included).

VISITOR			Date:
Name:			
Company:			
Visiting:			
Visitor Initials:	Time In:	Time Out:	

#704 Company
visitors write where they're FROM

VISITOR			Date:
Name:			
Destination:			
Visitor Initials:	Time In:	Time Out:	

#702 Destination
visitors write where they're GOING

Add

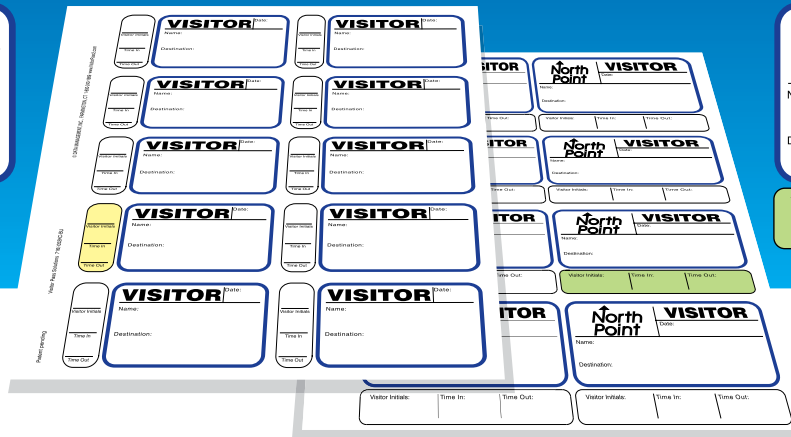


to your badges – see p. 9

TWO EXCLUSIVE SIGN-OUT STYLES!

Visitor Initials Time In Time Out	VISITOR	Date:
	Name:	
	Destination:	

SIDE SIGN-OUT
design allows for more badges per page, for the same price! (see page 28)



North Point	VISITOR	Date:
Name:		
Destination:		
Visitor Initials:	Time In:	Time Out:

SIGN-OUT with bottom stub provides maximum space for your logo and company name. (these two pages)

Capture **time out** more affordably.



Visitor Badge Sign-In Book
with
SIDE SIGN-OUT badges

Prices include your choice of these
BORDER COLORS



OR BACKGROUND COLORS



EXCLUSIVE:
Stub stays behind for visitors to sign out before they leave.

SIDE SIGN-OUT

2-13/16" x 1-3/4"
(plus 3/4" sign-out stub)

500 badges per book

This badge is shown at actual size.

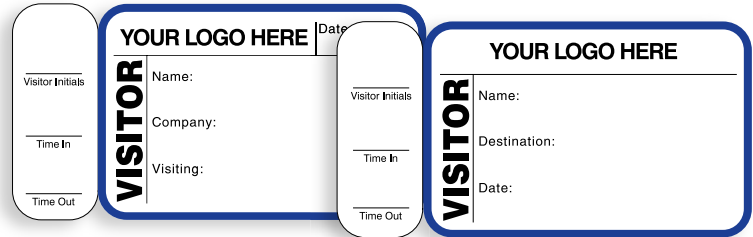
Follow the steps below or
DESIGN YOUR OWN BADGE!
(as if it were blank)



CUSTOM

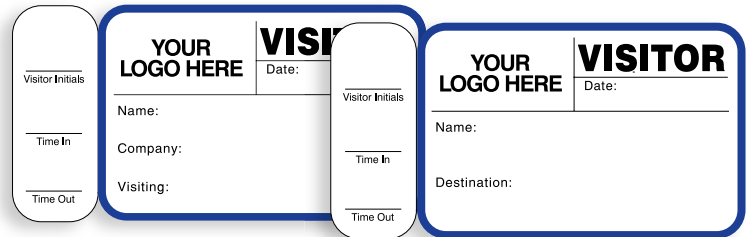
badges at right printed **TO ORDER**

1. Pick a **style number** from right.
2. Pick a **border** or **background** color (included).
3. Decide on your **imprint** (name or logo).
BLACK imprint included. **COLOR** imprint available.
4. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)



#760 Company
visitors write where they're FROM

#761 Destination
visitors write where they're GOING



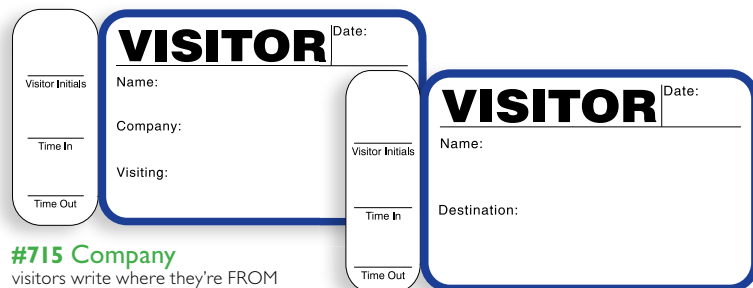
#762 Company
visitors write where they're FROM

#763 Destination
visitors write where they're GOING

STOCK

badges at right printed **AS SHOWN**

1. Pick a **style number** from right.
2. Pick a **border** or **background** color (included).



#715 Company
visitors write where they're FROM

#716 Destination
visitors write where they're GOING

Add **VOID** to your badges – see p. 9



Our **biggest** size offered!

Visitor Badge Sign-In Book with **LARGE** badges

Prices include your choice of these

BORDER COLORS



OR BACKGROUND COLORS



Follow the steps below or
DESIGN YOUR OWN BADGE!
(as if it were blank)



LARGE

3-1/2" x 2-1/2"

400 badges per book

This badge is shown at actual size.

CUSTOM

badges at right printed **TO ORDER**

1. Pick a **style number** from right.
2. Pick a **border** or **background** color (included).
3. Decide on your **imprint** (name or logo).
BLACK imprint included. **COLOR** imprint available.
4. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)

YOUR LOGO HERE	VISITOR	YOUR LOGO HERE	VISITOR
Name:		Name:	
Company:		Destination:	
Visiting:		Visiting:	
Date:	Time In:	Date:	Time In:

#735A Company
visitors write where they're FROM

#752A Destination
visitors write where they're GOING

VISITOR	YOUR LOGO	VISITOR	YOUR LOGO HERE
Name:		Name:	
Company:		Destination:	
Visiting:		Visiting:	
Date:	Time In:	Date:	Time In:

#739A Company
visitors write where they're FROM

#791A Destination
visitors write where they're GOING

STOCK

badges at right printed **AS SHOWN**

1. Pick a **style number** from right.
2. Pick a **border** or **background** color (included).

VISITOR	VISITOR
Name:	Name:
Company:	Destination:
Visiting:	Visiting:
Date:	Time In:

Attractive options for wearing adhesive

CUSTOM Badge Tags

- Make plain visitor labels stand out with your logo and vibrant colors.
- Room on back for policies, procedures, and other information.

MOST POPULAR!

REUSABLE Badge Tags

Can be used over and over – laminated on both sides for durability. All labels remove easily from Temp-Stick™ coating.

Size: 4-1/2" x 3-1/4"

Product #VCRBTI



NEW! DISPOSABLE Badge Tags

Same size and custom printing as REUSABLE Badge Tags above, except these are printed on card stock without the lamination, at three-fifths the price!

Size: 4-1/2" x 3-1/4"

Product #VCDBTI

* Long-run printing available for DISPOSABLE Badge Tags

Size: 4-1/8" x 3-3/8"

Product #VDBT

Call for a quote – minimum order of 10,000 tags (design restrictions apply)

Earth-friendly reusable Badge Tags are made with recycled material and accept labels up to 4" long.

Items are not shown at actual size.



STOCK Reusable Badge Tags

- Can be used over and over – all labels remove easily from Temp-Stick™ coating.

NEW!

PRE-PRINTED Badge Tags

Make plain visitor labels stand out affordably. Laminated on both sides for durability.

Size: 4-1/2" x 3-1/4"

Product #VRBT-50

BLANK Badge Tags

Plain white tags are laminated on the front only for affordable reusability.

Size: 4-1/8" x 3-3/8"

Product #VRBT



PLASTIC CLIP

One-piece clip attaches to clothing without harming the garment.

Product #VPCI-200



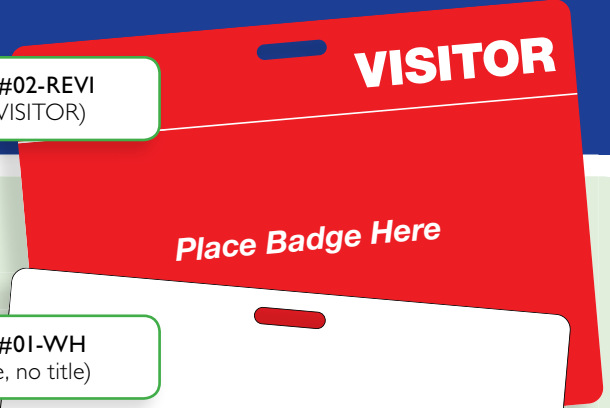
SIGN-IN BOOK VINYL CASE

The Visitor Badge Sign-In Book fits easily between these padded navy blue covers.

Product #VCASE



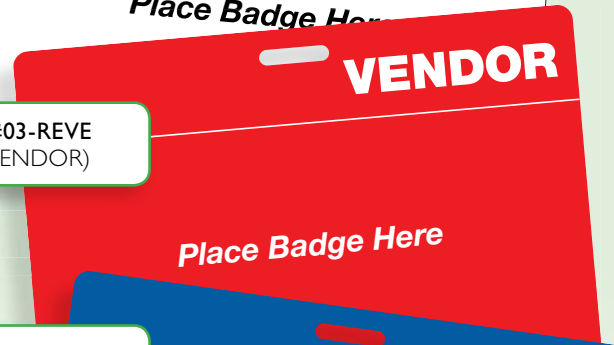
Style #02-REVI
(red, VISITOR)



Style #01-WH
(white, no title)



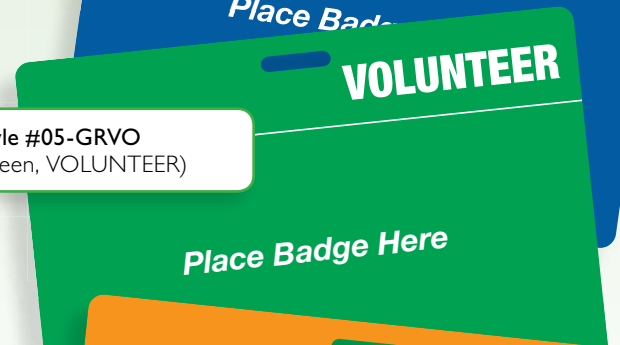
Style #03-REVE
(red, VENDOR)



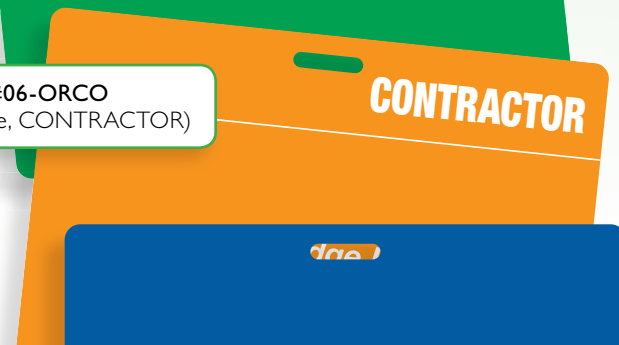
Style #04-BUVI
(blue, VISITOR)



Style #05-GRVO
(green, VOLUNTEER)



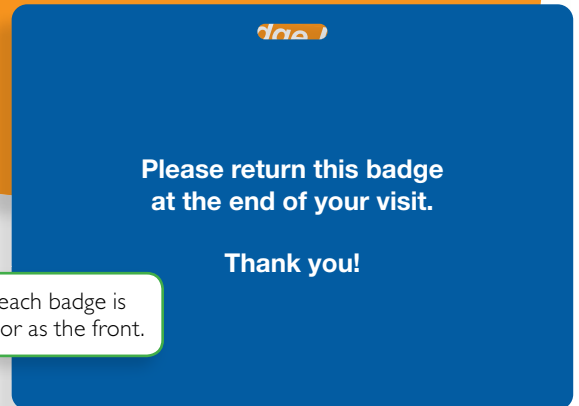
Style #06-ORCO
(orange, CONTRACTOR)



Please return this badge
at the end of your visit.

Thank you!

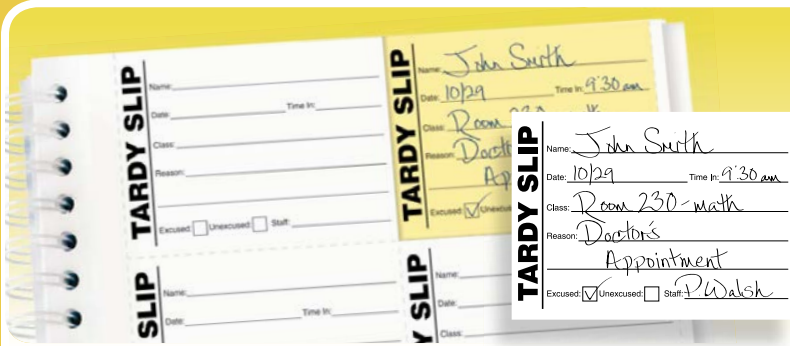
The back of each badge is
the same color as the front.



Track late arrivals and early dismissals.



Multi-Form Books of **Tardy Slips** and **Early Dismissal Slips**



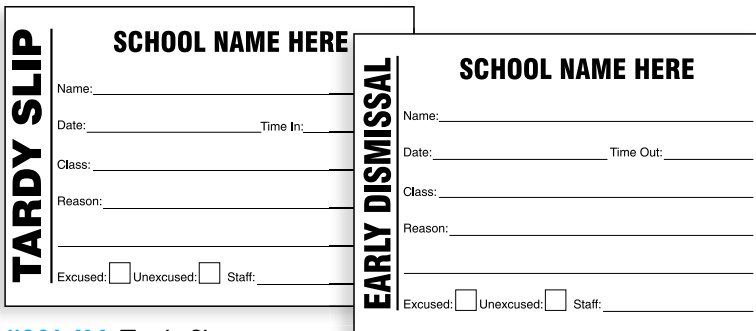
2-part slips measure $3\text{-}3/4" \times 2\text{-}3/4"$
400 slips per wirebound book (8 slips per page, 50 pages per book)
 Books measure $8\text{-}1/2" \times 11"$
 This slip is shown at actual size.

Two-part carbonless forms perform two jobs in one step – the white first part is perforated, so a slip can be torn out to **admit or dismiss** students, while the yellow second part provides an automatic **duplicate record**.

CUSTOM

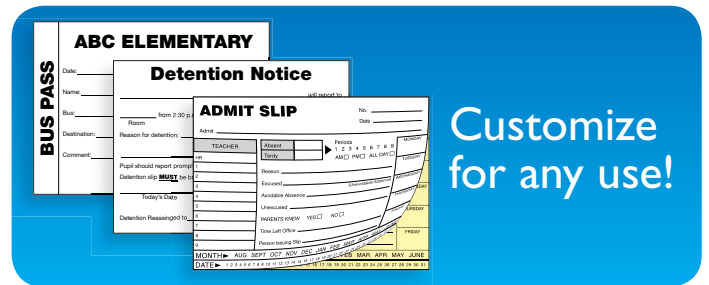
slips printed **TO ORDER** Minimum order: 5 books

Add your school name or have it custom-printed any way you want!



#901-IM Tardy Slip

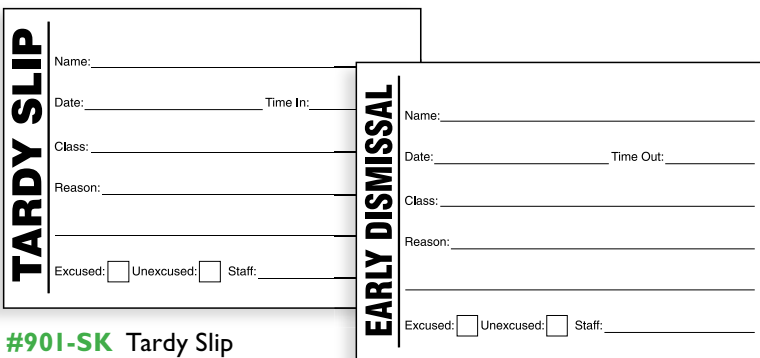
#902-IM Early Dismissal



Customize for any use!

STOCK

slips printed **AS SHOWN** Minimum order: 5 books



#901-SK Tardy Slip

#902-SK Early Dismissal



CONFIDENTIAL SIGN-IN-LOG

Two-part label/form, with adhesive "confidentiality strips," tracks visits while keeping them private. After visitors sign in, peel off the adhesive strip (and dispose of it or affix it to a second sheet); the exposed label backing covers the log.

CUSTOMIZABLE –

with facility name, logo, and column headings

- 2-part strips measure $7\text{-}5/16" \times 3/8"$
- 2,000 strips per box
- 20 strips per sheet, 100 sheets per box
- **PRODUCT #VSIL2**

Sign in visitors confidentially – and affordably – **without a badge.**



Confidential Visitor Sign-In Book

Lets visitors sign in without having to wear a badge, while still keeping their visits private.

500 sign-in entries per 50-page book, which measures 8-1/2" x 11".

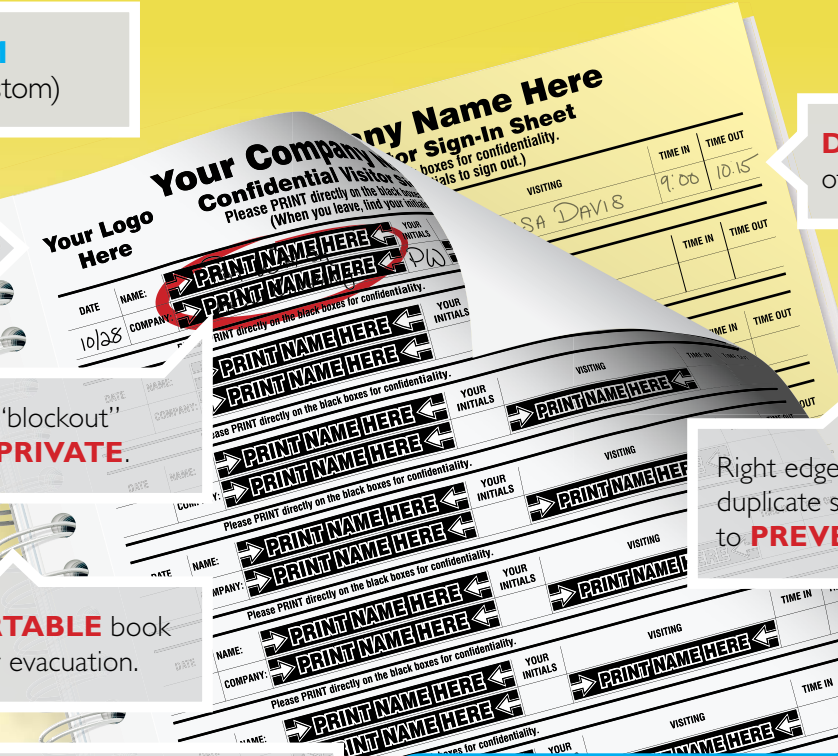


Book shown: **#105-IM**
Corporate edition (custom)

CUSTOMIZABLE
with your facility name.

Visitors sign in, and the "blockout" image keeps their visits **PRIVATE.**

Wirebound into a **PORTABLE** book in case of an emergency evacuation.



DUPLICATE RECORD
of visit created automatically.

Right edges of original and duplicate sheets are sealed together to **PREVENT SNOOPING.**

Visitor Sign-In books

DATE	NAME	INITIALS	DESTINATION	TIME IN	TIME OUT
	PRINT NAME HERE				

#106-IM Healthcare

DATE	NAME	YOUR INITIALS	RELATIONSHIP	ROOM #	TIME IN	TIME OUT
	PRINT NAME HERE					
	PRINT NAME HERE					

#107-IM Nursing Home

DATE	FIRST NAME	LAST NAME	APPT. TIME	APPT. WITH	NEW PATIENT (Y/N)	PHONE/ADDRESS CHANGE? (Y/N)	INSURANCE CHANGED? (Y/N)
	PRINT HERE						

#108-IM Doctor's Office

DATE	NAME	INITIALS	DESTINATION	TIME IN	TIME OUT
	PRINT NAME HERE				

#112-IM Education

CUSTOM

Minimum order: 5 books

- #105-IM Visitor Sign-In (Corporate)
- #106-IM Visitor Sign-In (Healthcare)
- #107-IM Visitor Sign-In (Nursing Home)
- #108-IM Visitor Sign-In (Doctor's Office)
- #112-IM Visitor Sign-In (Education)
- #109-IM Student Sign-Out (Student edition)
- #110-IM Student Sign-Out (Parent-Guardian edition)

Student Sign-Out books

DATE	STUDENT NAME	INITIALS	TIME OUT	TIME IN	REASON
	PRINT NAME HERE				

#109-IM Student edition

DATE	INITIALS	RELATIONSHIP	REASON: <input type="checkbox"/> Sick <input type="checkbox"/> Med Appt. <input type="checkbox"/> Other	TIME OUT	TIME IN
	PRINT STUDENT NAME HERE				
	PRINT ADULT NAME HERE		If "Other", please specify:		

#110-IM Parent-Guardian edition

STOCK

Minimum order: 5 books

- #105-SK Visitor Sign-In (Corporate)
- #106-SK Visitor Sign-In (Healthcare)
- #107-SK Visitor Sign-In (Nursing Home)
- #108-SK Visitor Sign-In (Doctor's Office)
- #112-SK Visitor Sign-In (Education)
- #109-SK Student Sign-Out (Student edition)
- #110-SK Student Sign-Out (Parent-Guardian edition)

Limit liability and protect your confidentiality.

EXCLUSIVE Visitor Badge Sign-In Book with a **Visitor Agreement** built right in

- Provides a waiver of liability and confidentiality agreement that visitors agree to as they sign in on the badge, with a duplicate record underneath.
- Custom-printed with your specific terms, the Visitor Agreement remains in the book after the badge is removed.

Prices include your choice of these

BORDER COLORS



OR BACKGROUND COLORS



Acquire visitor waiver AND time of departure

Visitor Agreement Option with Sign-Out badge

Your Logo Here	VISITOR	
Name:		
Company:		
Visiting:		
Signature:		
Visitor Initials:	Time In:	Time Out:

#774 Company
visitors write where they're FROM

CUSTOM

badge above printed TO ORDER; follow these steps:

1. Pick a **border** or **background** color (included).
2. Decide on your **imprint** (name or logo and the text of your **agreement**). **BLACK** imprint included. **COLOR** imprint available.
3. What **kind** of badge? (Choose "VISITOR," "VENDOR," "CONTRACTOR," or anything you want.)



For brief agreements:

Visitor Agreement Option on leave-behind stub

YOUR LOGO HERE VISITOR	PEEL HERE
Name: _____ Date: _____	
Company: _____	
Visiting: _____	
Signature: _____	
Time In: _____	
Time Out: _____	

I agree to abide by the rules of this Company and assume all risks and to further hold harmless and indemnify this Company from all claims that result while in this Company. Further agree not to divulge, use, communicate, photograph or otherwise compromise any operations or information observed in the course of visiting this Company.

#820 with TAB-Expiring badge ordering info and prices on page 16

YOUR LOGO HERE VISITOR	
Name: _____ Date: _____	
Company: _____	
Visiting: _____	
Signature: _____	
Time In: _____	
Time Out: _____	

I have read, understand and will comply with the following:

#820F with FULL-Expiring badge ordering info and prices on page 20

YOUR LOGO HERE VISITOR	
Name: _____ Date: _____	
Company: _____	
Visiting: _____	
Signature: _____	
Time In: _____	
Time Out: _____	

I agree to abide by the rules of this Company and assume all risks and to further hold harmless and indemnify this Company from all claims that result while in this Company. Further agree not to divulge, use, communicate, photograph or otherwise compromise any operations or information observed in the course of visiting this Company.

#782 with SMALL (Non-Expiring) badge ordering info and prices on page 26

(Unlike badge style #774 above left, these three "Visitor Agreement" badges have no Sign-Out option, but they come with 400 badges per book – 100 more than #774.)

Visitor Badge Product Selection Guide

How do you want to sign in your visitors?

Manually or Electronically?

Do you want your solution to...



MANUAL SOLUTIONS
Visitors sign in by hand with a pen.



ELECTRONIC SOLUTIONS
Sign in visitors with a computer.

	Confidential Visitor Sign-In Book page 33	Visitor Badge Sign-In Book pages 23 – 29, 34	Visitor Badge Sign-In Book with Expiring Badges pages 13 – 22	DESKTOP eVisitor Software Packages (see insert; badges on pages 6 – 12)	KIOSK eVisitor Software Models (see insert; badges on pages 6 – 12)
Sign In Visitors?	YES	YES	YES	YES	YES
Keep a Confidential Record of Visitors?	YES	YES	YES	YES	YES
Sign Out Visitors?	YES	YES (with optional Sign-Out stub)	YES (with optional Sign-Out stub)	YES	YES
Identify Visitors by issuing them a Badge ?		YES	YES	YES	YES
Identify Visitors by issuing them a Badge that Expires over time?			YES	YES	YES
Print Reports on Visitors?				YES	YES
"Flag" Visitor's record to signal special treatment for next visit?				YES	YES
Identify Visitors by issuing them a Badge that contains their Photo ?				YES	YES
Access the National Sex Offender Public Database?				YES (optional)	YES (optional)

PRODUCT INDEX

If you know your product number, you can find the page that it's on here. If you don't know it, you can still find the product you want by using our guides on pages 3, 6, 13, and 23.

Product #	Page #	Product #	Page #	Product #	Page #	Product #	Page #	Product #	Page #	Product #	Page #	Product #	Page #
105-IM	33	705A	29	746-SUB	24	802F	18	809F	20	820F	20	VDTN4	6
105-SK	33	706-SUB	25	746-TEM	24	803	14	810	16	901-IM	32	VDTNAD4	6
106-IM	33	707-VOL	25	749	24	803F	18	810F	20	901-SK	32	VDTT3	7
106-SK	33	708-VEN	25	750	24	804	14	811F-SUB	19	902-IM	32	VDTT4	7
107-IM	33	709-STU	25	752A	29	804F	18	811F-TEM	19	902-SK	32	VJF3-4RL	12
107-SK	33	710	26	755	26	805	15	811-SUB	15	eVS	4-5	VJF4-4RL	12
108-IM	33	711	26	760	28	805D	22	811-TEM	15	VBRF4	11	VJF3-4RL	12
108-SK	33	712	24	761	28	805F	19	813	16	VBRN4	11	VJF4-4RL	12
109-IM	33	713	24	762	28	806	15	813F	20	VBRT3	11	VPCI-200	31
109-SK	33	714-STU	24	763	28	806D	22	814	16	VCASE	31	VRBT	31
110-IM	33	715	28	773	26	806F	19	814F	20	VCDBT1	30	VRBT-50	31
110-SK	33	716	28	774	34	807	14	815	17	VCRBT1	30	VSIL2	32
112-IM	33	717	29	782	26	807D	22	815F	21	VDBT	30	VTAB2	9
112-SK	33	718-CON	25	783	24	807F	18	816	17	VDOT-RL	9	VZBN4	10
701	25	735A	29	791A	29	808	14	816F	21	VDTD	9	VZBT4	10
702	27	739A	29	801	14	808D	22	819F-TEM	18	VDTF3	8		
703	25	742	26	801F	18	808F	18	819-TEM	14	VDTF4	8		
704	27	743	24	802	14	809	16	820	16	VDTN3	6		



THRESHOLD

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